



Invoicing information 1.10.2018

We prefer electronic invoices. Please always include the contact person at Eficode and the reference number (please check from you contact, if unsure) in the invoice. Also, make sure you are invoicing the right company in our group.

We accept only invoices with payment terms of 30 days or more.

Please note that we do not accept invoices to our street address, or any other way that is not included in these instructions.

Company information and E-invoicing technical details

Finland					
Company Information			Delivery information		
Name	Business ID	VAT	E-invoice address	Operator	Operator's ID
Eficode Oy	1971814-3	FI19718143	003719718143	OpusCapita	003710948874
Sweden					
Company Information			Delivery information		
Name	Business ID	VAT	E-invoice address	Operator	Operator's ID
Eficode AB	559068-9864	SE559068986401	N/A	N/A	N/A
Denmark					
Company Information			Delivery information		
Name	Business ID	VAT	E-invoice address	Operator	Operator's ID
Eficode MBC ApS	32305083	DK32305083	N/A	N/A	N/A

Please send **PDF-invoices** via e-mail to the following electronic scan service addresses:

Finland	
Eficode Oy	eficode.FI.P.121239-8@docinbound.com
Sweden	
Eficode AB	5590689864.SE.P.114177-9@docinbound.com
Denmark	
Eficode MBC ApS	eficodembc-329591@mail.ecomentor.readsoftonline.com



When sending PDF-invoices we kindly ask you to consider the following:

- PDF invoices are sent as email attachments
- Only one invoice per file. The file should include the invoice with all its pages and attachments
- Multiple invoice files can be sent in one email. All invoice files must be named separately
- One email can have maximum size of 10Mb
- The file names can only include regular characters: a – z, A – Z, 0 – 9
- PDF files must be real PDF documents (not scanned to PDF). PDF documents must be version 1.3 or newer
- PDF files cannot be locked, encrypted or password protected
- The external dimensions of the document can be max. 210 x 297 mm, European A4

Please send **printed invoices** to the following addresses:

Only for Finland and regarding Eficode Oy

Eficode Oy

19718143

PL 81430

00021 LASKUTUS

For more information regarding invoicing, please be in touch with your contact person.